



## REGULAR CITY COUNCIL MEETING

TAKE NOTICE that the Board of Directors of the City of Kendleton City Council (“Council”) will meet, open to the public, in the *Kendleton City Council Chambers at 7:00 p.m. on Thursday, January 10, 2019.*

### AGENDA

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1. Call to Order, introduction of guests, and attendance.....Mayor Darryl Humphrey
2. Invocation and Pledge..... Councilman Lester Aldridge
3. Rules for Public Comment.....City Secretary, Veronica Harris
  - a. *Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.*
  - b. *Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.*
  - c. *Public Comments of a general nature shall be made at the time designated by the Order of Business.*
  - d. *All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.*
  - e. *Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.*
  - f. *Comments from the Audience: Citizens who desire to address the City Council regarding matters on the Consent or Special Call Agenda will be received now. Each speaker is limited to four (4) minutes. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.*
4. Public Comments and Announcements.....General public

5. Concise Special Reports:

*Outstanding projects and Braxton Street Project*..... Mayor Darryl Humphrey

*RV Park, Maintenance Department and Crawford Street.* .... Council Lester Aldridge

*Braxton and Gin Road*..... Councilman Louis Byars

*H. P. Johnson, North Lum Road, Spur 541,  
and Belle's Country Store*.....Councilwoman Carolyn Jenkins

*Willie Melton Blvd. and the King Kennedy Park*..... Councilwoman Destiny Phillips

*FEMA and City Projects*..... Georgina Ybarra, Consultant

*B & E Utilities*..... Evans Kirkpatrick, Director of Operations

*Open Annexation Matters and Public /  
Private Development Projects*..... Martye Kendrick, General Council

6. Approval or Correction of the Minutes of *City Council Meeting on November 29, 2018, Special Call Meeting and December 11, 2018, Regular City Council Meeting* ..... City Council

Approve roster of bills to be paid in January 2019.....City Council

7. City Council will discuss and approve the following:

1. Annexation matters and development matters

2. Discussion of change of monthly meeting date (and action regarding change of date)

8. Executive Session: The Council will now hold a closed executive session meeting pursuant to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071 Consultation with Attorney; Section 551.072 Real Property; Section 22.010 Appointment of Official(s) and Resolution; Section., Deliberation regarding a Prospective Gift; Section 551.074 Personnel Matters. Section 21.022, 21.025 Public Official Misconduct.

9. Reconvene in General Council meeting and announce any items from Executive Session requiring Board action.....Mayor Humphrey

10. Adjournment

**CERTIFICATE**

I hereby certify that this Notice was posted at the Kendleton Post Office, City Bulletin on, January 7, 2019. Dated and Posted at 4:00 p.m. by Veronica Harris.



**Veronica Harris, City Secretary**



## REGULAR CITY COUNCIL MEETING

TAKE NOTICE that the Board of Directors of the City of Kendleton City Council (“Council”) will meet, open to the public, in the *Kendleton City Council Chambers at 7:00 p.m. on Thursday, February 14, 2019.*

### AGENDA

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1. Call to Order, introduction of guests, and City Council attendance.....Mayor Darryl Humphrey, Sr.
2. Invocation and Pledge..... Councilman Lester Aldridge
3. Rules for Public Comment.....City Secretary, Veronica Harris
  - g. *Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: 1) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.*
  - h. *Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.*
  - i. *Public Comments of a general nature shall be made at the time designated by the Order of Business.*
  - j. *All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.*
  - k. *Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.*
  - l. *Comments from the Audience: Citizens who desire to address the City Council regarding matters on the Consent or Special Call Agenda will be received now. Each speaker is limited to four (4) minutes. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.*
4. Public Comments and Announcements.....General public

5. Concise Special Reports:

- a. New Business and *Outstanding Projects*..... Mayor Darryl Humphrey
- b. *RV Park, Maintenance Department and Crawford Street*. .... Council Lester Aldridge
- c. *Braxton and Gin Road*..... Councilman Louis Byars
- d. *H. P. Johnson, North Lum Road, Spur 541, and Belle's Country Store*.....Councilwoman Carolyn Jenkins
- e. *Willie Melton Blvd. and the King Kennedy Park*..... Councilwoman Destiny Phillips
- f. *FEMA and City Projects*..... Georgina Ybarra, City Consultant
- g. *B & E Utilities*..... Evans Kirkpatrick, Director of Operations
- h. *Open Annexation Matters and Public / Private Development Projects*..... Martye Kendrick, General Council

6. Approval or Correction of the Minutes of *City Council Meetings and Roster of Bills*:

- a. *November 29, 2018, Work Shop Minutes, November 29, 2018, Special Call Minutes, and January 10, 2019, Regular Minutes.*
- b. Approve roster of bills to be paid in February 2019.
- c. Discuss payments made to Acting City Administrator.

7. City Council will discuss and approve the following:

- a. Discuss and/or Approve: Change by Resolution the City of Kendleton monthly meeting date (and action regarding change of date).

8. Discuss and/or Approve resolutions and policies required to satisfy terms and conditions of Allocation GLO/CDBG Disaster Recovery program contract 19-076-014-B363.

- a. Discuss and approval the Contract with Kaluza, Inc., Rosenberg, Texas related to engineering services applicable to FY16 GLO/CDBG Flood Grant.
- b. Discuss and approval the Contract with Grant Works, Inc., Austin, Texas related to administrative services applicable to FY16 GLO/CDBG Flood Grant

- c. Consider and adopt resolution to designate authorized signatures for the 2016 Flood Allocation GLO/CDBG Disaster Recovery program contract 19-076-014-B363.
- d. Consider and approve a resolution adopting required GLO/CDBG-DR Civil Rights policies:
- e. Review Citizen Participation Plan and Grievance Procedures;
  - 1) Review Section 3 Policy
  - 2) Review Excessive Force Policy
  - 3) Limited English Proficiency (LEP) Standards Plan
  - 4) Section 504 Policy and Grievance Procedures
  - 5) Code of Conduct Policy
- f. Fair Housing Policy
  - 1) Discuss and approval to: Proclaim April as Fair Housing Month: This proclamation will help to fulfill Fair housing activity obligations as required by the grant.

9. Discuss and approval Resolutions required to finalize FY18 Annexations I & II.

10. Executive Session: The Council will now hold a closed executive session meeting pursuant as to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071 Consultation with Attorney; Section 551.072 Real Property; Section 22.010 Appointment of Official(s) and Resolution; Section., Deliberation regarding a Prospective Gift; Section 551.074 Personnel Matters. Section 21.022, 21.025 Public Official Misconduct.

11. Reconvene in General Council meeting and announce any items from Executive Session requiring Board action.....Mayor Humphrey

12. Adjournment: \_\_\_\_\_

**CERTIFICATE**

I hereby certify that this Notice was posted at the Kendleton Post Office, City Bulletin on, February 11, 2019. Dated and Posted at 4:30 p.m. by Veronica Harris.



**Veronica Harris, City Secretary**



## REGULAR CITY COUNCIL MEETING

TAKE NOTICE that the Board of Directors of the City of Kendleton City Council (“Council”) will meet, open to the public, in the *Kendleton City Council Chambers at 7:00 p.m. on Thursday, March 14, 2019.*

### AGENDA

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11. Call to Order, introduction of guests, and attendance.....Mayor Darryl Humphrey
12. Invocation and Pledge..... Councilman Lester Aldridge
13. Rules for Public Comment.....City Secretary, Veronica Harris
  - m. Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.*
  - n. Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.*
  - o. Public Comments of a general nature shall be made at the time designated by the Order of Business.*
  - p. All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.*
  - q. Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.*
  - r. Comments from the Audience: Citizens who desire to address the City Council regarding matters on the Consent or Special Call Agenda will be received now. Each speaker is limited to four (4) minutes. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.*
14. Public Comments and Announcements.....General public
15. Concise Special Reports:
  - Outstanding projects and Braxton Street Project..... Mayor Darryl Humphrey*
  - RV Park, Maintenance Department and Crawford Street. .... Council Lester Aldridge*

*Braxton and Gin Road*..... Councilman Louis Byars

*H. P. Johnson, North Lum Road, Spur 541,  
and Belle's Country Store*.....Councilwoman Carolyn Jenkins

*Willie Melton Blvd. and the King Kennedy Park*..... Councilwoman Destiny Phillips

*FEMA and City Projects*..... Georgina Ybarra, Consultant

*B & E Utilities*..... Evans Kirkpatrick, Director of Operations

*Open Annexation Matters and Public /  
Private Development Projects*..... Martye Kendrick, General Council

16. Approval or Correction of the Minutes of *City Council Meeting on February 14, 2019  
Regular City Council Meeting*..... City Council

Approve roster of bills to be paid in March 2019.....City Council

17. City Council will discuss and approve the following:

1. Annexation matters and development matters

2. Discuss and or approve the formation of a Housing Authority in Kendleton, Texas

18. Executive Session: The Council will now hold a closed executive session meeting pursuant to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071 Consultation with Attorney; Section 551.072 Real Property; Section 22.010 Appointment of Official(s) and Resolution; Section., Deliberation regarding a Prospective Gift; Section 551.074 Personnel Matters. Section 21.022, 21.025 Public Official Misconduct.

19. Reconvene in General Council meeting and announce any items from Executive Session requiring Board action.....Mayor Humphrey

20. Adjournment

**CERTIFICATE**

I hereby certify that this Notice was posted at the Kendleton Post Office, City Bulletin on, March 11, 2019. Dated and Posted at 4:00 p.m. by Veronica Harris.



**Veronica Harris, City Secretary**





**REGULAR CITY COUNCIL MEETING**

TAKE NOTICE that the Board of Directors of the City of Kendleton City Council (“Council”) will meet, open to the public, in the *Kendleton City Council Chambers at 7:00 p.m. on Thursday, April 11, 2019.*

**AGENDA**

- 21. Call to Order, introduction of guests, and attendance.....Mayor Darryl Humphrey
- 22. Invocation and Pledge..... Councilman Lester Aldridge
- 23. Rules for Public Comment.....City Secretary, Veronica Harris

- s. *Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.*
- t. *Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.*
- u. *Public Comments of a general nature shall be made at the time designated by the Order of Business.*
- v. *All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.*
- w. *Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.*
- x. *Comments from the Audience: Citizens who desire to address the City Council regarding matters on the Consent or Special Call Agenda will be received now. Each speaker is limited to four (4) minutes. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.*

- 24. Public Comments and Announcements.....General public

25. Concise Special Reports:

*Outstanding projects and Braxton Street Project..... Mayor Darryl Humphrey*

*RV Park, Maintenance Department and Crawford Street. .... Council Lester Aldridge*

*Braxton and Gin Road*..... Councilman Louis Byars

*H. P. Johnson, North Lum Road, Spur 541,  
and Belle's Country Store*.....Councilwoman Carolyn Jenkins

*Willie Melton Blvd. and the King Kennedy Park*..... Councilwoman Destiny Phillips

*FEMA and City Projects*..... Georgina Ybarra, Consultant

*B & E Utilities*..... Evans Kirkpatrick, Director of Operations

*Open Annexation Matters and Public /  
Private Development Projects*..... Martye Kendrick, General Council

26. Approval or Correction of the Minutes of *City Council Meeting on March 14, 2019  
Regular City Council Meeting*..... City Council

Approve roster of bills to be paid in April 2019.....City Council

27. City Council will discuss and approve the following:

1. Discuss and/or approve the:

Consideration and possible action on a Resolution by the City Council of the City of Kendleton, Texas, engaging the law firm of Sara Leon & Associates (the "Firm") to provide professional legal services to the City of Kendleton; repealing any resolutions in conflict; authorizing execution of an engagement letter between the Firm and the City of Kendleton for professional legal services and providing an effective date.

2. Discuss and/or approve new water and sewer connection agreement(s) with Land Developers

3. Discuss and/or approve updated "Record Retention Plan".

4. Discuss and/or approve imposing mandatory fees for fire protection provided by the "Volunteer Fire Department".

5. Discuss and/or approve request from Fort Bend Subsidence District to develop and present a plan for the account for water production. The City must account for 85% of water production.

28. Executive Session: The Council will now hold a closed executive session meeting pursuant to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071 Consultation with Attorney; Section 551.072 Real Property; Section 22.010 Appointment of Official(s) and

Resolution; Section., Deliberation regarding a Prospective Gift; Section 551.074  
Personnel Matters. Section 21.022, 21.025 Public Official Misconduct.

29. Reconvene in General Council meeting and announce any items from Executive  
Session requiring Board action.....Mayor Humphrey

30. Adjournment

**CERTIFICATE**

I hereby certify that this Notice was posted at the Kendleton Post Office, City Bulletin on,  
April 8, 2019. Dated and Posted at 4:00 p.m. by Veronica Harris.



**Veronica Harris, City Secretary**