



REGULAR CITY COUNCIL MINUTES

TAKE NOTICE that the Board of Directors of the City of Kendleton City Council (“Council”) will meet, open to the public, in the *Kendleton City Council Chambers at 7:00 p.m. on Thursday, January 10, 2019.*

1. Call to Order, introduction of guests, and attendance.....Mayor Darryl Humphrey
Meeting called to order by Mayor Humphrey at 7:01p.m.
All Council members were present
2. Invocation and Pledge..... Councilman Lester Aldridge
3. Rules for Public Comment.....City Secretary, Veronica Harris
 - a. *Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.*
 - b. *Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.*
 - c. *Public Comments of a general nature shall be made at the time designated by the Order of Business.*
 - d. *All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.*
 - e. *Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.*
 - f. *Comments from the Audience: Citizens who desire to address the City Council regarding matters on the Consent or Special Call Agenda will be received now. Each speaker is limited to four (4) minutes. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.*
4. Public Comments and Announcements.....General public
Ms. Johnnie Mae Palmer at 337 Knapp Rd, Kendleton, Texas 77451: I am here to discuss why my water bill is showing pass due when I am never pass due. I pay my bill on time every month.

Georgina Ybarra stated to Ms. Palmer that she will see to it being removed.

5. Concise Special Reports:

Outstanding projects and Braxton Street Project..... Mayor Darryl Humphrey

Braxton Rd is out for bids again.

RV Park, Maintenance Department and Crawford Street. Council Lester Aldridge
We need to have some oil put on Braxton Road for dust control. Braxton to Gin Road has potholes.

Braxton and Gin Road..... Councilman Louis Byars
I have nothing to report currently.

H. P. Johnson, North Lum Road, Spur 541, and Belle's Country Store.....Councilwoman Carolyn Jenkins
We still have potholes on Prairie to Lum Road

Willie Melton Blvd. and the King Kennedy Park..... Councilwoman Destiny Phillips
I have nothing to report currently.

FEMA and City Projects..... Georgina Ybarra, Consultant
Working with GLO, on the \$702,000 project for Crawford to 1st 12" Water line has been completed at this time.
B&E Utilities has been called out to do jobs for the city that is not in their contract but will not charge the City at this time.

B & E Utilities..... Evans Kirkpatrick, Director of Operations
Was not present

Open Annexation Matters and Public / Private Development Projects..... Martye Kendrick, General Council
Mr. Bouche Mickey at 27810 Bering Crossing Dr. Katy, Texas, spoke to council concerning the development on Erving Harris Road. Questions to the council:
1. Should we deal with the water and sewer connections or the city?
2. We can pay for everything and give the city \$170 back and \$200 impact fee/reimbursement fee
3. There will need to be a Resolution for the city to accept the Impact fee of \$370.
4. Reimbursement Agreement will be set up by Martye Kendrick of Powell and Leon LLP

6. Approval or Correction of the Minutes of *City Council Meeting on November 29, 2018, Special Call Meeting and December 11, 2018, Regular City Council Meeting* City Council

Motion moved by Council Phillips to wait on November 29th minutes to be

summarized per the Attorney Martye Kendrick. Accepting the December 11, 2018 Regular City Council Minutes, second by Council Byars. Motion carried 4-0

Approve roster of bills to be paid in January 2019.....City Council Motion moved by Council Phillips to accept the roster of bills for January 2019 and second by Council Byars. Motion carried 4-0

7. City Council will discuss and approve the following:

1. Annexation matters and development matters

Motion moved by Council Aldridge to accept the Annexation documents and development matters to be set in place by Powell and Leon LLP., second by Council Phillips. Motion carried 4-0

2. Discussion of change of monthly meeting date (and action regarding change of date)

Motion moved by Council Aldridge to have the Change in monthly meeting research to find out if the city needs a Resolution or is an Ordinance in place for the change per Martye of Powell and Leon, LLC., second by Council Phillips. Motion carried 4-0

8. Executive Session: The Council will now hold a closed executive session meeting pursuant to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071 Consultation with Attorney; Section 551.072 Real Property; Section 22.010 Appointment of Official(s) and Resolution; Section., Deliberation regarding a Prospective Gift; Section 551.074 Personnel Matters. Section 21.022, 21.025 Public Official Misconduct.

9. Reconvene in General Council meeting and announce any items from Executive Session requiring Board action.....Mayor Humphrey

10. Adjournment: Motion moved by Council Phillips to close meeting at 7:47 p.m., second Council Byars. Motion carried 4-0

Approved:

By: 
Darryl K. Humphrey, Sr.

Mayor

Attested:

By: Veronica Harris

Veronica Harris, City Secretary



REGULAR CITY COUNCIL MEETING

TAKE NOTICE that the Board of Directors of the City of Kendleton City Council (“Council”) will meet, open to the public, in the *Kendleton City Council Chambers at 7:00 p.m. on Thursday, February 14, 2019.*

MINUTES

1. Call to Order, introduction of guests, and City Council attendance.....Mayor Darryl Humphrey, Sr. at 7:00 p.m. Roll call with Council present: Lester Aldridge, Louis Byars, II, Destiny Phillips. Absent Carolyn Jenkins
2. Invocation and Pledge..... Councilman Lester Aldridge
3. Rules for Public Comment.....City Secretary, Veronica Harris
 - g. *Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: 1) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.*
 - h. *Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.*
 - i. *Public Comments of a general nature shall be made at the time designated by the Order of Business.*
 - j. *All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.*
 - k. *Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.*
 - l. *Comments from the Audience: Citizens who desire to address the City Council regarding matters on the Consent or Special Call Agenda will be received now. Each speaker is limited to four (4) minutes. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.*
4. Public Comments and Announcements.....General public
Mr. Timothy Stoehr with T Mobile Representative – Presented service options and features available to the City of Kendleton due to economic growth.

- Smart City Lighting: utilizes sensors to control brightness of existing LED street lights based on motion.
- Flood Abatement: utilizes monitors placed throughout the city's drainage system to monitor water flow in real-time, increasing public safety.
- Environmental Monitoring: attaches to existing smart lights and will monitor a various environmental factor such as local temperature, humidity and air quality.

Mr. Stoehr spoke about the Employee Benefit Plan or EBP. If you wish to participate in the Employee Benefit Program (EBP), it will need a review and acceptance of all items below to begin the program and place orders:

- A separate EBP Government Liable (GL) Account is required to be set up with T-Mobile by the approved organization.
- Any lines of service ordered under the EBP BAN, Billing Account Number, will need to be first approved by the authorized person/persons on your organization's EBP BAN account.
- All below service plan offerings are month to month with no contract.
- **All lines placed under the EBP account are the full responsibility of the organization for payment.**
- **Activation of the EBP Program requires written approval required by CFO/Finance Director/Superintendent.**
- Existing numbers can be ported over to the EBP Account.
- No credit check required for employees participating in the EBP program.
- Payroll deduction is recommended for each employee to purchase under the EBP program to avoid a non-payment situation.
- T-Mobile recommends the outright purchase of devices for use on the EBP plans offered below.
- The EBP Program supports Bring Your Own Device (BYOD) for approved unlocked devices only (Approved device list provided upon request).
- Optional: If the organization elects to offer Equipment Installment Plans (24 months financed at 0%) for devices, full payment will be required by the organization if the employee leaves.
- T-Mobile recommends employee owned or purchased device to avoid any remaining balance on equipment due to T-Mobile by your organization.
- Additional fees may apply for certain international calls on the Voice plan, as well as some taxes and fees. This feature can be blocked at zero cost.
- All employees must be active.
- No unauthorized orders will be accepted.
- There is no charge to run the EBP program and there are no support charges.
- T-Mobile offers the below plans under the Texas DIR agreement for Government GL EBP program:

5. Concise Special Reports:

- New Business and Outstanding Projects..... Mayor Darryl Humphrey
No Comments from Mayor Humphrey on the new business and outstanding projects.*
- RV Park, Maintenance Department and Crawford Street. Council Lester Aldridge*

Spoke about the City Park having a fence installed, fishing pond up and running.

Spoke about the home at 243 Crawford – Ms. Perry having a meter at the home and one at the Trailer both are running as should.

c. *Braxton and Gin Road..... Councilman Louis Byars
Spoke about the Mobile Home at 13402 Gin Rd., customer having low water pressure*

d. *H. P. Johnson, North Lum Road, Spur 541, and Belle’s Country Store.....Councilwoman Carolyn Jenkins
Not present*

e. *Willie Melton Blvd. and the King Kennedy Park..... Councilwoman Destiny Phillips
Spoke about the water bill payment issues of not being able to pay online or by the phone.*

f. *FEMA and City Projects..... Georgina Ybarra, City Consultant
Spoke to council about FEMA not meeting due to Government Shut down. Will bring update information once we meet again.*

g. *B & E Utilities..... Evans Kirkpatrick, Director of Operations
Spoke about the Meter up grades. Council Aldridge asked why there weren’t any marking at the curve to locate the meters that were installed. Evans indicated he would make in the future.*

h. *Open Annexation Matters and Public / Private Development Projects..... Martye Kendrick, General Council
Not present*

6. Approval or Correction of the Minutes of *City Council Meetings and Roster of Bills:*

a. *November 29, 2018, Work Shop Minutes, November 29, 2018, Special Call Minutes, and January 10, 2019, Regular Minutes.
Motion moved by Council Aldridge to accept the November 29, 2018, Work Shop Minutes, November 29, 2018 Special Call Minutes and the January 10, 2019, Regular Minutes, second by Council Byars. Motion carried 3-0*

b. *Approve roster of bills to be paid in February 2019.
Motion moved by Council Aldridge to accept the roster of bills to be paid in February 2019 and second by Council Byars. Motion carried 3-0*

c. *Discuss payments made to Acting City Administrator.
Council Byars asked for a correction of Acting City Administrator to City*

Consultant.

Motion moved by Council Byars for the correction and second by Council Aldridge. Motion carried 3-0

7. City Council will discuss and approve the following:

- a. Discuss and/or Approve: Change by Resolution the City of Kendleton monthly meeting date (and action regarding change of date).

Motion moved by Council Phillips to accept the change by Resolution of the City Kendleton monthly meeting date from the 2nd Tuesday at 7:00 p.m. to the 2nd Thursday at 7:00 p.m., of the month, second by Council Byars. Motion carried 3-0

8. Discuss and/or Approve resolutions and policies required to satisfy terms and conditions of Allocation GLO/CDBG Disaster Recovery program contract 19-076-014-B363.

Mr. Lance Turner discuss with the Council that the application had been submitted and that the Award of Funds in the amount of \$702,000 has been granted along with the Engineering cost of \$ \$68,482

- a. Discuss and approval the Contract with Kaluza, Inc., Rosenberg, Texas related to engineering services applicable to FY16 GLO/CDBG Flood Grant.

Motion moved by Council Aldridge to accept the Contract with Kaluza, Inc., Rosenberg, Texas related to engineering services applicable to FY16 GLO/CDBG Flood Grant in the amount of \$68,482, second by Council Byars. Motion Carried 3-0

- b. Discuss and approval the Contract with Grant Works, Inc., Austin, Texas related to administrative services applicable to FY16 GLO/CDBG Flood Grant

Motion moved by Council Phillips to accept the Contract with Grant Works, Inc., Austin, Texas related to administrative services applicable to FY16 GLO/CDBG Flood Grant, second by Council Byars. Motion carried 3-0

- c. Consider and adopt resolution to designate authorized signatures for the 2016 Flood Allocation GLO/CDBG Disaster Recovery program contract 19-076-014-B363.

City Consultant stated that Mayor Humphrey, City Secretary, Veronica Harris and Council Lester Aldridge are the designate authorized signatures for the 2016 Flood Allocation GLO/CDBG Disaster Recovery program contract 19-076-014-B363.

Motion moved by Council Byars to accept the adopted resolution designating the authorized signatures for the 2016 Flood Allocation GLO/CDBG Disaster Recovery program contract 19-076-014-B363 as being: Mayor Humphrey, City Secretary, Veronica Harris and Council Lester Aldridge, second by Council Aldridge. Motion carried 3-0

- d. Consider and approve a resolution adopting required GLO/CDBG-DR Civil Rights policies:

Motion moved by Council Aldridge to accept the resolution adopting required GLO/CDBG-DR Civil Rights policies, second by Council Byars. Motion carried 3-0

- e. Review Citizen Participation Plan and Grievance Procedures;
 - 1) Review Section 3 Policy
 - 2) Review Excessive Force Policy
 - 3) Limited English Proficiency (LEP) Standards Plan
 - 4) Section 504 Policy and Grievance Procedures
 - 5) Code of Conduct Policy

Motion moved by Council Byars to accept the Citizen Participation Plan and Grievance Procedures 1 through 5, second by Council Phillips. Motion carried 3-0

- f. Fair Housing Policy

- 1) Discuss and approval to: Proclaim April as Fair Housing Month: This proclamation will help to fulfill Fair housing activity obligations as required by the grant.

Motion moved by Council Phillips to accept the Fair Housing Policy; Proclaim April as Fair Housing Month, second by Council Aldridge. Motion carried 3-0

9. Discuss and approval Resolutions required to finalize FY18 Annexations I & II.

Motion moved by Council Byars to accept the Resolutions required to finalize FY18 Annexations I & II, which was approved for I on July 23, 2018 & Annexation II approved November 13, 2018, second by Council Aldridge. Motion carried 3-0

10. Executive Session: The Council will now hold a closed executive session meeting pursuant to the provisions of the Open Meetings Act, Chapter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071 Consultation with Attorney; Section 551.072 Real Property; Section 22.010 Appointment of Official(s) and Resolution; Section., Deliberation regarding a Prospective Gift; Section 551.074 Personnel Matters. Section 21.022, 21.025 Public Official Misconduct.

11. Reconvene in General Council meeting and announce any items from Executive Session requiring Board action.....Mayor Humphrey

12. Adjournment: by Council Phillips at 7:57 p.m., second by Council Byars. Motion carried 3-0

Approved:

By: 
Darrvl K. Humphrey, Sr.

Mayor

Attested:

By: Veronica Harris
Veronica Harris, City Secretary